

USER TIP

Locking Reminder

Please remember to run and save pricing just prior to locking a loan. If you have previously run pricing for a loan but did not lock it the same day, you must run and save the pricing again before locking. Failure to do so will result in out of date pricing, and the loan will be sent back to you to re-price.

Prior to submitting your float or lock request to the Lock Desk, check the Rate Date on the Loan Details tab of the lock form. This date will reflect the date and time that pricing was acquired for this loan. If it does not show the current date and time, go back to Price/Lock and rerun pricing before submitting to the Lock Desk.